

Area reserved for AEAT identification label

APPLICANT

Name and Surname or Company Name: (*) ID-Number/Tax-ID: (*)

Address: (*) Nº: Stairs: Floor: Door:

Postcode: (*) Town: (*) Province/Country: (*)

Telephone: Mobile: E-mail:

REPRESENTATIVE

Name and Surname: (*) ID-Number: (*)

Address: (*) Nº: Stairs: Floor: Door:

Postcode: (*) Town: (*) Province/Country: (*)

Telephone: Mobile: E-mail:

* Datos obligatorios

BANK DETAILS

Bank Name and Address:

IBAN:

BIC:

Bank confirmation

Date, Signature, Stamp

Short summary of the reasons for presenting this document:

.....

Responsible department::

- TAXES: WELFARE: CULTURE: SPORTS: YOUTH: PROCUREMENT: HR: OTHER:

The undersigned declares that all the information provided in this document is true.

Signature of the applicant.

Los Realejos, on of of

I expressly authorise the Council of Los Realejos to receive Communications from these proceedings by

- E-mail SMS (mobile)

To be filled in by the Town Council

Accounting system identifier:

THE MAYOR OF THE TOWN OF LOS REALEJOS

According to the provisions of Law 3/2018 of December 5th, Data Protection And Digital Rights Act, you are informed that data extracted from this document shall only be used in relation with this application and that it will be stored in a digital file under the responsibility of the Los Realejos Town Council to whom you may turn to in order exercise the rights conferred in said Act.

(CIF: P3803100A), Av. de Canarias, 6 - 38410 Los Realejos - Santa Cruz de Tenerife - <http://www.losrealejos.es> - tesoreria@losrealejos.es

INSTRUCTIONS FOR THE COMPLETION OF THIS FORM

- This form has to be completed in order to be able to receive payments from the treasury of the COUNCIL OF THE TOWN OF LOS REALEJOS, Tenerife (P3803100A)
- Fields marked with an asterisk (*) are required
- The form has to be completed by typewriter or, if that is not possible, with ball pen in perfectly legible capital letters without corrections nor deletions.
- The applicant's information has to be accompanied by a copy of the identity card (DNI) foreign resident number (NIE) or tax ID (CIF). In case you have identifying labels from the Inland Revenue (AEAT) they may be attached in the area reserved for this puprose. As far as the information about the representative is concerned, this only has to be completed if the applicant is a legal person and the latter acts as representative, or if the applicant is a minor. In any case the representative also has to provide a copy of their identity card.
- The bank has to confirm that the bank information supplied is that of the applicant, and provide a signature and rubber stamp the corresponding field. The BIC code has to be provided.
- If the applicant is a legal person the application hast to be rubber stamped in addition to the signature.
- The area reserved for the short explanation for the reasons of the application is only provided so that documentation that already may be in the hands of the administration can be collected. In this case this will avoid the need for the applicant to present themselves personally in our offices.
- The document may be handed in physically at the Information and Citizen Attention Desk on the premises of the Town Hall or via "buofax" sent to this administration. It can also be presented electronically via the Electronic Office of the City Council of Los Realejos such as is regulated in the Law 39/2015 of October 1st, Common Administrative Procedures of the Public Administrations Act.